

Course Profile

Appeals Module

Duration	1 day
Prerequisites	Delegates wishing to attend this course should have successfully completed the following training: <ul style="list-style-type: none">▪ Introduction to <i>UNI-form</i> v7 with Spatial
Target Audience	End Users
Objectives	By the end of this course you will be able to: <ul style="list-style-type: none">▪ Correctly use the features of the <i>UNI-form</i> Appeals component module.▪ Successfully Use <i>UNI-form</i> Appeals to administer the details and processes <p>N.B. This course includes some supervisory tasks to enable users to configure the <i>UNI-form</i> Appeals system.</p>
Contents	<ul style="list-style-type: none">- Creating an appeal- Validating and starting an appeal- Appeal process dates- Appeal events- Appeal decision- Recording appeal fees- Generating letters to neighbours- Capturing or editing the extent of a planning appeal- Viewing constraints
