

## **Course Profile Building Control Officer**

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<b>Duration</b>	1 day
<b>Prerequisites</b>	Delegates wishing to attend this course should have successfully completed the following training: <ul style="list-style-type: none"><li>▪ Introduction to <i>UNI-form</i> v7 with Spatial</li></ul>
<b>Target Audience</b>	Building Control Officers
<b>Objective</b>	By the end of this course you will be able to: <ul style="list-style-type: none"><li>▪ Correctly Use all the functionality of the <i>UNI-form</i> Building Control module to progress a case from Application to Completion</li></ul>
<b>Contents</b>	<ul style="list-style-type: none"><li>- Consultation process</li><li>- Details</li><li>- Amendments</li><li>- Decisions</li><li>- Late amendments</li><li>- Inspections</li><li>- Bulk update of plots</li><li>- Completions</li><li>- Charge calculations</li><li>- Index screen</li><li>- Select addresses using Map Search</li><li>- Plotting and editing of polygons and points</li><li>- Checking constraints</li></ul>

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