

Course Profile Enforcements module

Duration	2 days
Prerequisites	Delegates wishing to attend this course should have successfully completed the following training: <ul style="list-style-type: none">▪ Introduction to UNI-<i>form</i> v7 with Spatial
Target Audience	End Users
Objectives	By the end of this course you will be able to: <ul style="list-style-type: none">▪ Correctly Use the UNI-<i>form</i> Enforcement module to record receipt and investigations relating to Planning Enforcement cases
Contents	<ul style="list-style-type: none">- Complaint details- Breach details- Owners- Telephone entry- Inspections and actions- Committee details- Notices- Inspections, visits and actions- Appeal reception- Consultations- Neighbours- Court actions- Overview, complaint overview and summary screens- Closing cases- Address – Map search- Capturing and editing the extent of an enforcement complaint- Creating and viewing neighbours- Viewing constraints- Copy property history
