

## Course Profile

### Gazetteer Management System (For non NLPG Sites or Departmental Users)

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**Duration**

1 day

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**Prerequisites**

Delegates wishing to attend this course should have experience in using Microsoft Windows and attended a module training course for Version 7. A good working knowledge of the UNI-form™ 2000 Property Database would also be beneficial. The following courses are therefore helpful but not mandatory:

- Introduction to UNI-form v7 with Spatial
- System Supervisor for UNI-form v7

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**Target Audience**

- For System Supervisors of sites who do not have to comply with the National Land and Property Gazetteer (NLPG)
- Sites upgrading to Version 7 where the departments are to maintain the property database whilst the gazetteer is being cleaned

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**Objectives**

- To understand and use the basic functionality and terminology of the UNI-form GMS system.
- To be able to create and maintain streets and addresses.

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**Contents**

- Overview of the Gazetteer Management System
  - Changes in Terminology
  - Creating new official Streets
  - Creation of Street Descriptions, Numbers or Unofficial Streets
  - Explanation of Level 3 Streets using Elemental Street Units
  - Creating new BLPU's
  - Creating LPI's (Addresses) including the copy LPI feature.
  - Adding BLPU's to the Spatial Map. (Point Data, if required)
  - Adding more details, cross references and property history
  - Cleansing tools for bulk updating and deleting of BLPU's
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