

Course Profile High Hedges

Duration	0.5 day
Prerequisites	Delegates wishing to attend this course should have successfully completed the following training: <ul style="list-style-type: none">▪ Introduction to <i>UNI-form</i> v7 with Spatial
Target Audience	End Users and System Supervisors
Objective	By the end of this course you will be able to: <ul style="list-style-type: none">- Correctly create and process a high hedges complaint using <i>UNI-form</i>.- Successfully serve a notice using the <i>UNI-form</i> Enforcements Module
Contents	<ul style="list-style-type: none">- Registering a High Hedge Complaint- Allocating a Complaint- Recording Customer and Interested Parties- Recording details of the High Hedge- Recording Fees Associated with complaint- Spatially capturing extent of hedge- Recording Visit and Action details and generating letters- Closing the Complaint- Dealing with Appeals- Creating an Enforcement case and Producing Notices- Dealing with Appeal against the Notice
