

## **Course Profile Renovation Grants**

---

|                        |  |
|------------------------|--|
| <b>Duration</b>        | 2 days   |
| <b>Prerequisites</b>   | Delegates wishing to attend this course should have successfully completed the following training: <ul style="list-style-type: none"><li>▪ Introduction to <i>UNI-form</i> v7 with Spatial</li></ul>   |
| <b>Target Audience</b> | End Users  |
| <b>Objectives</b>      | By the end of this course you will be able to: <ul style="list-style-type: none"><li>▪ Correctly use the features of the <i>UNI-form</i> Renovation Grants component module.</li><li>▪ Successfully process grants from enquiry to completion, including Renovation and Disabled Facilities Grants, Home Repairs Assistance and Group Repairs.</li></ul>   |
| <b>Contents</b>        | <ul style="list-style-type: none"><li>- Entering new applications</li><li>- Test of resources</li><li>- Fitness test</li><li>- Schedule of works</li><li>- Formal application</li><li>- Clearances and consultees</li><li>- Contractors details</li><li>- Ancillary fees</li><li>- Determining a grant</li><li>- Monitoring the work</li><li>- Variations</li><li>- Payments</li><li>- Completions</li><li>- Repayments</li><li>- Overview</li><li>- Statutory reports</li><li>- Grant notepad</li></ul> |

---